

**VIRGINIA BOARD OF NURSING**  
**SPECIAL CONFERENCE COMMITTEE E**  
**December 6, 2021**

**TIME AND PLACE:** The meeting of the Special Conference Committee of the Board of Nursing was convened at 9:03 A.M., on December 6, 2021 in Board Room 3, Suite 201, Department of Health Professions, 9960 Mayland Drive, Henrico, Virginia.

**MEMBERS PRESENT:** James L. Hermansen-Parker, MSN, RN, PCCN-K – Chairperson  
Dixie L. McElfresh, LPN

**STAFF PRESENT:** Claire Morris, RN, LNHA, Deputy Executive Director

**OTHERS PRESENT:** Claire Foley, Adjudication Specialist for Myra Jo Easter, R.N. Applicant  
Mandy Wilson, Adjudication Specialist for Danielle Marguerite Williams, L.P.N.  
and Sheila E. Parker, R.N.

**CONFERENCES**

**SCHEDULED:** **Myra Jo Easter, R.N. Applicant Reinstatement 0001-159451**  
Ms. Easter appeared.

**CLOSED MEETING:** Ms. McElfresh moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 9:32 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Easter. Additionally, Ms. McElfresh moved that Ms. Morris and Ms. Foley attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

**RECONVENTION:** The Committee reconvened in open session at 9:47 A.M.

Ms. McElfresh moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

**ACTION:** Ms. McElfresh moved to issue an Order to Approve Mary Jo Easter's Application for Reinstatement of her license to practice as a Professional Nurse and place Ms. Easter on indefinite suspension stayed contingent upon verification of Ms. Easter's entry into and remaining in compliance with the Health Practitioners Monitoring Program and successful completion of a Board approved refresher course. The basis of this decision will be set forth in an Order which will be mailed to Mary Jo Easter at her address of record with the Board. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Easter unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Easter within such time. If service of the order is made by mail, three

additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES

SCHEDULED:

**Danielle Marguerite Williams, L.P.N. 0029-000119 & GA License # 92726  
with multistate privilege**

Ms. Williams did not appear.

CLOSED MEETING:

Ms. McElfresh moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 10:32 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Williams. Additionally, Ms. McElfresh moved that Ms. Morris and Ms. Wilson attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 10:55 A.M.

Ms. McElfresh moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Ms. McElfresh moved to offer Danielle Marguerite Williams a Consent Order for indefinite suspension of her multistate privilege to practice as a practical nurse in the Commonwealth of Virginia for a period not less than 1 year, in lieu of a Formal Hearing and until such time as she appears before the Board. The basis of this decision will be set forth in a Consent Order which will be mailed to Ms. Williams at her address of record with the Board. The motion was seconded and carried unanimously.

This Consent Order shall be effective upon endorsement of its findings, conclusions, and terms of consent by both Ms. Williams and the Board.

CONFERENCES

SCHEDULED:

**Sheila E. Parker, R.N. 0001- 250982**

Ms. Parker appeared.

CLOSED MEETING:

Ms. McElfresh moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 1:43 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Williams. Additionally, Ms. McElfresh moved that Ms. Morris and Ms. Wilson attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 2:12 P.M.

Ms. McElfresh moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

**ACTION:**

Ms. McElfresh moved to issue an Order of reprimand to Sheila E. Parker, require within 90 days of entry of the Order Ms. Parker to provide proof of completion of the following Board-approved courses in the subject areas of professional accountability and legal liability and proper handling and documentation of medications and place Ms. Parker on Probation with Terms for 1 year employment as a Professional Nurse. The basis of this decision will be set forth in an Order which will be mailed to Ms. Parker at her address of record with the Board. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Parker unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Parker within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

**ADJOURNMENT:**

The Board adjourned at 2:14 P.M.



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Claire Morris, RN, LNHA  
Deputy Executive Director